

# Moving Checklist

## 7-8 Weeks Before

- Do Your Research:
  - Check out the Schools, Services, Community Centres... etc.
- Create a Moving Binder:
  - Keep track of Moving Plans, Inventory, Quotes, Receipts, and Checklists
- Pack Your Files
  - Important documents that cannot get lost during the move
- Get Quotes:
  - Moving Companies
  - Storage Units
  - Moving Trucks
- Take Time off From Work:
  - Book off moving day; consider booking off a few days before and after the move too
- Get Moving Supplies:
  - Boxes, Labels, and Tape
- Sort your things: Keep; Donate; Trash
  - Don't move things you don't want/need to keep
- Use Up Things You Don't Want to Move:
  - Eat food in freezer, use up extra toiletries... etc.

## 5-6 Weeks Before

- Pack Up: Stored/Rarely Used Items
  - Decorations, Linens, Seasonal Items... etc.
- Pack Up: Hard to Move Items
  - Make a plan for Fragile or Larger items
- If moving for a job, figure out if they are covering any of the expenses
- Contact your accountant to determine what expenses are tax deductible
- Make a list of people to notify about your move:
  - Family, Friends, Schools, Banks, Work, Gym... etc.



## 3-4 Weeks Before

- Make a Moving Plan:
  - Make arrangements for transportation for kids, pets, and plants
- Contact Your Insurance Advisor:
  - Quote New Risks, Cancel Old Coverage, Review Potential Risks of Moving
- Pack Up: Things You Don't Use Daily
  - Clothes, Shoes, Books, Entertainment... etc.
- Drop Off: Donations and/or Trash

## 2-3 Weeks Before

- Confirm Moving Arrangements
- Clear Out Pantries/Deep Freeze/Fridge:
  - Anything that cannot be moved (perishables) need to be eaten or thrown out
- Connect/Disconnect Utilities:
  - Power, Water, Energy... etc.

## 1 Week Before

- Pack an "Unload First" Box:
  - Toiletries: Toothbrush, toilet paper, medications... etc.
  - Last box to load; First box to unload
- Items Not Being Moved:
  - Clearly mark any furniture/items staying behind
- Update Address:
  - See Updating Address List

## Moving Day

- Final Walk Through:
  - Check that everything is packed
  - Shut off Water, AC, Furnaces, Unplug Appliances
  - Lock Doors and Windows

## Moved In

- Clean and Inspect:
  - Make sure everything is in working condition
  - Clean vents and walls
- Unpack Your Things:
  - Unpack the boxes labelled "Unpack First"
- Get Settled: Relax & Enjoy Your New Home!

